

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 12, 2026
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of January 8, 2026.

B. Accountant's Report for Period Ending December 31, 2025.

C. Investment Report for Period Ending January 31, 2026.

D. Claims Register for January 31, 2026.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

REGULAR MEETING OF THE BOARD OF DIRECTORS

February 12, 2026

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- A. Review/Approve Contract Amendment No. 1 - Public Works Contract - Westborough and Avalon Sensaphone Controls with Calcon.
- B. Consideration to Approve Billing Rate Increase for Pakpour Consulting Group, Inc., Effective March 1, 2026.
- C. Review/Approve New Fiscal and Financial Training Requirements for Local Agency Officials Under SB 827.

7. WRITTEN COMMUNICATIONS:

- A. Notice of Public Meeting of the South San Francisco Planning Commission: Consideration of an Application for Design Review for the Westborough Preschool Expansion at 2360 Galway Drive, South San Francisco.

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report (Pakpour).
 - 1. Update on Skyline No. 3 Retrofit Project and Progress Payment No. 4.
 - 2. Update on Appian-280 Easement Sanitary Sewer Improvements.
 - 3. Update on Standard Specifications.
- B. Report on District's Water Conservation for December 2025 and January 2026.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on BAWSCA Meeting of January 15, 2026 (Chambers).

11. CLOSED SESSION: None

12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written

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request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Thursday, January 8, 2026

The meeting was called to order at 7:30 p.m.

1. ROLL CALL:

Directors Present: Don Amuzie
Tom Chambers
Janet Medina
Julie Richards
Perry Bautista

Staff Present: Michael Conneran, Attorney
Carlos Arias, Field Supervisor
Wendy Bellinger, Office Supervisor
Brandon Laurie, Engineer
Patricia Mairena, General Manager

Visitors Present: Sergio Medina

2. PLEDGE OF ALLEGIANCE: Led by Director Medina.

3. CONSENT CALENDAR:

President Bautista asked the Board if there was any other discussion; otherwise, he would entertain a motion to accept the consent calendar.

Director Chambers moved to approve the Consent Calendar as written, seconded by Director Medina.

The motion was carried unanimously.

4. PUBLIC COMMENT: None

5. BUSINESS (OLD): None

6. BUSINESS (NEW):

A. Appointment of Board Committees by President Bautista.

General Manager Mairena displayed the list of the current Board Committees and mentioned that it was up to the President to decide appointments.

President Bautista stated that if there were no objections, he would keep the Committees as they currently were. There was no comment from the Board.

General Manager Mairena confirmed that there was no motion needed.

B. Consideration to Authorize Attendance to ACWA/JPIA 2026 Membership Summit and Spring Conference, Sacramento, California, May 4 – May 7, 2026.

President Bautista inquired if there were any directors who would be interested in attending this event.

Director Amuzie expressed his interest in attending this event. General Manager Mairena also expressed her interest to attend and mentioned that it would depend on her schedule as the event date was closer.

Director Chambers moved to approve Director Amuzie and General Manager Mairena to attend the ACWA/JPIA 2026 Membership Summit and Spring Conference, Sacramento, California, May 4 – May 7, 2026, seconded by Director Medina.

The motion was carried unanimously.

C. Recognition of Office Supervisor Bellinger Completion of JPIA Supervisor Basics Certification Program and Consideration of Salary Adjustment.

General Manager Mairena reported that she had included confirmation from JPIA that Office Supervisor Bellinger had completed all the requirements of the JPIA Supervisor Basics Certification Program and mentioned that she had included the board packet a checklist of all the courses that Office Supervisor Bellinger had taken in order to accomplish this. General Manager Mairena commented that the process had taken a while longer due to the pandemic,

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Minutes of the Regular Meeting of the Board of Directors
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and courses not being offered until virtual classes were available. General Manager Mairena stated that Office Supervisor Bellinger had also traveled to at least one JPIA Training Conference where she was able to complete six classes.

General Manager Mairena recommended to the Board a 3.5% salary increase for Office Supervisor Bellinger, just as it had been done in the past for similar achievements.

Director Amuzie moved to approve a 3.5% Salary Adjustment for Office Supervisor Bellinger for her Completion of JPIA Supervisor Basics Certification Program, seconded by Director Chambers.

The motion was carried unanimously.

The Board congratulated Office Supervisor Bellinger. President Bautista asked her when she started the program, and she replied that it was in 2022.

General Manager Mairena told the Board that she had asked Office Supervisor Bellinger to sign up for the JPIA Human Resources Certification Program.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT: None

9. GENERAL MANAGER'S REPORT:

A. Engineer's Report (Pakpour).

1. Update on Skyline No. 3 Retrofit Project and Progress Payment No. 3.

General Manager Mairena stated that Engineer Laurie would be presenting his report to the Board.

Engineer Laurie reported that this project was in the fifth month of construction. Engineer Laurie recalled to the Board that there was no progress payment back in December due to the small billable amount and the contractor chose to wait until January to submit it.

Engineer Laurie reported that since November 1st, the contractor has been working continuously on the inside of the tank, structurally retrofitting the roof. Engineer Laurie mentioned that through inspections, they had determined there was some corrosion

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happening, so the contractor has been conducting inspection blasts of the metal followed by an onsite visit by the structural engineer who performed assessments of those areas that have been identified by the contractor as needing repairs. Engineer Laurie also reported that the structural engineer had observed at least ten rafters or so that would need repairs. Engineer Laurie stated that there was already a mechanism in the bid schedule to account for the labor associated with the repairs and that a change order would be needed for any material needed to complete the repairs.

Engineer Laurie provided details on what the next steps of the project would be once the roof retrofit was completed and mentioned that the contractor estimated the steel work to be completed by the end of January, but he thought this would be more like in February.

Engineer Laurie commented on the pending change orders: overflow modification, concrete chipping around the foundation, and a request for material cost adjustment for materials that came from overseas due to tariffs. Engineer Laurie also commented that we were still negotiating on these items, and that he expected to have progress payment no. 4 next month to at least have the first two items resolved. Engineer Laurie told the Board that the first two change orders would add to less than 1% of the total cost of the project, which was very minimal.

Engineer Laurie displayed various pictures of the work being done for the project and provided descriptions. The Board asked questions and Engineer Laurie replied.

2. Update on Appian-280 Easement Sanitary Sewer Improvements.

Engineer Laurie reported that the City of Daly City had officially cleaned the 300± feet sewer main from Appian Way going down cross country to the alignment at 280. Engineer Laurie mentioned that the pipe needed to be cleaned before the line was inspected by video to determine what kind of liner would be needed to be placed in there, and that the work was expected to be completed next week.

Engineer Laurie stated that they expected to submit 65% design by mid-February and to go out to bid in June, with construction starting in August.

3. Update on Standard Specifications. *(Item added)*

Engineer Laurie stated that the District's Standard Specifications have not been updated since 2018. Engineer Laurie explained that every time there was an update to the specs, it was

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Minutes of the Regular Meeting of the Board of Directors

Thursday, January 8, 2026

in collaboration between the WWD, Mid-Peninsula WD, and Purissima Hills WD, since everyone used the same specifications with minor changes, and because of the similarities, the time and effort was split between the three water districts, making it more efficient. Engineer Laurie stated that a draft of the specs should be ready for staff review by the end of the month.

Engineer Laurie asked the Board if there were any questions.

B. Report on District's Water Conservation for December 2025.

General Manager Mairena reported that as of today, the SFPUC had posted the total dollar amount billed, but not the actual bill, so she had worked back the numbers to come up with the bill's usage of 25,305 HCF; however, there was no way for her to figure out the number of days the bill was for. General Manager Mairena stated that the usage seemed to be in line with previous periods and she will be sending the updated usage with next month's report.

C. Update on the Final Approval of the New Tier 2 Drought Response Implementation Plan and Amendment to the Water Supply Agreement (2025 Amended and Restated WSA).

General Manager Mairena reported that on December 23, 2025, Tom Smegel, CEO of BAWSCA, had notified the water management representatives that there was unanimous approval of the of the New Tier 2 Drought Response Implementation Plan and Amendment to the Water Supply Agreement (2025 Amended and Restated WSA), and verification of the signers for all the agencies was requested, so that the original pages could be sent out.

10. ITEMS FROM BOARD OF DIRECTORS:

A. Report on the ACWA/JPIA 2025 Membership Summit and Fall Conference, San Diego, California, December 1 – December 4, 2025. (Amuzie).

Director Amuzie thanked the Board for the opportunity to attend the ACWA/JPIA 2025 Membership Summit and Fall Conference, reviewed the highlights of his written report, stated that it was a good conference, and asked if there were any questions.

11. CLOSED SESSION: None

- 12. ADJOURNMENT:**
Without objection, President Bautista adjourned the meeting.
Time 8:03 p.m.

Secretary

President

Date

Westborough Water District

Financial Statements
With Accountant's Compilation Report
December 31, 2025



Chavan & Associates, LLP

Certified Public Accountants
16450 Monterey Road, Ste. 5
Morgan Hill, CA 95037

Westborough Water District

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Accountant's Compilation Report

To the Board of Directors
Westborough Water District
City of South San Francisco, CA

Management is responsible for the accompanying financial statements of the business-type activities of the Westborough Water District, CA (the "District"), as of and for the six months ended December 31, 2025, which collectively comprise the District's basic financial statements as listed in the table of contents, in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or the completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The supplementary information on pages 7 through 9 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. However, we have not audited or reviewed the information and, accordingly, do not express an opinion, a conclusion, nor provide any assurance on such information.

A statement of cash flows for the six months ended December 31, 2025, has not been presented. Accounting principles generally accepted in the United States of America require that a statement of cash flows be presented when financial statements purport to present financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Management has omitted the management's discussion and analysis that the Governmental Accounting Standards Board requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context.



Chavan and Associates, LLP
Certified Public Accountants

We are not independent with respect to the District as of and for the six months ended December 31, 2025, because we performed certain accounting services that impaired our independence. We were engaged to compile monthly summary reports of the District's transactions instead of a full set of financial statements. As such, we are required by the Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants to disclose that the accompanying financial statements exclude the minimum required disclosures and statement of cash flows. This does not impact the credibility and accuracy of the information included in the accompanying financial statements.

C & A LLP

February 6, 2026
Morgan Hill, California

Westborough Water District
Statement of Net Position
December 31, 2025

ASSETS

Current Assets:

Cash (Including \$4,923,850 in Time Deposits)	\$ 7,691,404
Receivables	
Water	907,449
Sewer	46,286
Other	195,122
Prepaid Expenses and Other	67,325
Inventory	233,686
Total Current Assets	<u>9,141,272</u>

Non-Current Assets:

Lease Receivable	187,962
Utility Plant in Service (Note 5):	
Land	182,633
Work in Progress	1,914,174
Water Facility	8,231,334
Building	1,503,835
Joint-Use Facilities	94,907
Meters	1,076,605
Office Furniture and Equipment	161,560
Maintenance Facility	478,623
Sewer Facility	3,629,557
Total Utility Plant in Service (Capital Assets)	<u>17,273,228</u>
Less Accumulated Depreciation	<u>(7,742,232)</u>
Utility Plant in Service-Net Accumulated Depreciation	<u>9,530,996</u>
Total Non-Current Assets	<u>9,718,958</u>
Total Assets	<u>\$ 18,860,230</u>

DEFERRED OUTFLOWS

Deferred Pension Outflows	\$ 640,031
Deferred OPEB Outflows	173,441
Total Deferred Outflows	<u>\$ 813,472</u>

(continued)

See accompanying notes and accountant's compilation report

Westborough Water District
Statement of Net Position
December 31, 2025

LIABILITIES

Current Liabilities:

Accounts Payable (Note 2)	\$ 1,675,530
Customers' Deposits	417,250
Unearned Revenue	20,263
Total Current Liabilities	2,113,043

Long-term Liabilities:

Accrued Vacation	124,575
Net Pension Liability	1,254,767
Net OPEB Obligation	267,500
Total Long-term Liabilities	1,646,842

Total Liabilities	\$ 3,759,885
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DEFERRED INFLOWS

Deferred Lease Inflows	\$ 150,653
Deferred Pension Inflows	148,489
Deferred OPEB Inflows	138,665

Total Deferred Inflows	\$ 437,807
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NET POSITION

Net Investment in Capital Assets	\$ 9,530,996
Restricted for Capital Facilities	347,103
Unrestricted:	
Reserved for Contingencies	278,273
Reserved for Capital Expenditures	1,916,100
Non-spendable Inventory and Prepaids	301,011
Unappropriated	3,102,527
Total Net Position	\$ 15,476,010

(concluded)

See accompanying notes and accountant's compilation report

Westborough Water District
Statement of Activities
For the Six Months Ended December 31, 2025

Operating Revenue:

Water Sales (Note 3)	\$ 2,843,016
Sewer Svc. and Transfer Charges	1,882,647
Misc. Operations	<u>11,687</u>
Total Operating Revenue	<u>4,737,350</u>

Operating Expense:

Water Expenditures	1,557,046
Sanitary Sewer Expenditures	1,648,793
Admin. and General Expenditures	703,172
Depreciation	<u>171,780</u>
Total Operating Expenses	<u>4,080,791</u>

Operating Income (Loss)	656,559
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Non-operating Income (Expense):

Property Taxes	394,339
Investment Interest	140,599
Other	<u>16,681</u>
Total Non-operating Income (Expense)	<u>551,619</u>

Change in Net Position	1,208,178
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Net Position - Beginning	<u>14,267,832</u>
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Net Position - Ending	<u><u>\$ 15,476,010</u></u>
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See accompanying notes and accountant's compilation report

Westborough Water District
Selected Information - Substantially All Disclosures Required by
Generally Accepted Accounting Principles are Not Included
December 31, 2025

NOTE 1 - There was no Bad Debt expense during the month.

NOTE 2 - Accounts payable at December 31, 2025, includes \$1,496,956 of accrued treatment and disposal expense.

NOTE 3 - Estimated operating revenues are used in preparing the financial statements for the months of January, March, May, July, September and November because actual figures are not available until one and one-half months after the close of these months.

NOTE 4 - Accounts receivable are reported net an allowance for uncollectible accounts of \$(1,191) to account for uncollectible water receivables for the period.

NOTE 5 - Changes in utility plant in-service for the six months ended December 31, 2025, were as follows:

Beginning Balance	\$	17,134,960
Engineering		-
Surveying		-
Contractors		-
Other Fixed Assets		138,268
Ending Balance	\$	<u>17,273,228</u>

Westborough Water District
Schedule of Income and Expense - Budget to Actual
For the Six Months Ended December 31, 2025

	December	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
Operating Revenue:						
Water Sales (Note 3)	\$ 424,499	\$ 2,843,016	\$ 5,449,170	52.17%	2.17%	\$ 118,431
Water Misc. Operations	2,670	11,687	20,000	58.44%	8.44%	1,687
Total Water Operating Revenue	427,169	2,854,703	5,469,170	52.20%	2.20%	120,118
Sewer Svc. and Transfer Charges	314,192	1,882,647	3,765,946	49.99%	-0.01%	(326)
Total Sewer Operating Revenue	314,192	1,882,647	3,765,946	49.99%	-0.01%	(326)
Total Operating Revenue	741,361	4,737,350	9,235,116	51.30%	1.30%	119,792
Operating Expense:						
Water Expenditures	243,280	1,557,046	3,252,093	47.88%	2.12%	69,001
Admin. and General Expenditures	115,701	565,056	1,134,854	49.79%	0.21%	2,371
Depreciation	22,546	136,920	295,165	46.39%	3.61%	10,663
Total Water Operating Expenses	381,527	2,259,022	4,682,112	48.25%	1.75%	82,035
Sanitary Sewer Expenditures	260,882	1,648,793	3,253,405	50.68%	-0.68%	(22,091)
Admin. and General Expenditures	19,911	138,116	354,954	38.91%	11.09%	39,361
Depreciation	5,889	34,860	70,575	49.39%	0.61%	428
Total Sewer Operating Expenses	286,682	1,821,769	3,678,934	49.52%	0.48%	17,698
Total Operating Expenses	668,209	4,080,791	8,361,046	48.81%	1.19%	99,733
Operating Income (Loss)	73,152	656,559	874,070	75.12%	25.12%	219,525
Non-operating Income (Expense):						
Water Property Taxes & Assessments	45,754	276,037	517,611	53.33%	3.33%	17,232
Water Investment Interest	8,472	59,525	49,648	119.89%	69.89%	34,701
Other Non-operating Water Income (Expense)	2,774	16,681	34,080	48.95%	-1.05%	(359)
Total Water Non-Operating Income (Expenses)	57,000	352,243	601,339	58.58%	8.58%	51,574
Sewer Property Taxes & Assessments	19,610	118,302	221,833	53.33%	3.33%	7,386
Sewer Investment Interest	12,028	81,074	74,471	108.87%	58.87%	43,839
Total Sewer Non-Operating Income (Expenses)	31,638	199,376	296,304	67.29%	17.29%	51,225
Total Non-operating Income (Expense)	88,638	551,619	897,643	61.45%	11.45%	102,799
Net Income (Loss)	\$ 161,790	\$ 1,208,178	\$ 1,771,713	68.19%	18.19%	\$ 322,322

Westborough Water District
Water Fund Schedule of Income and Expense - Budget to Actual
For the Six Months Ended December 31, 2025

	December	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
Water Operating Revenue:						
Water Sales (Note 3)	\$ 424,499	\$ 2,843,016	\$ 5,449,170	52.17%	2.17%	\$ 118,431
Misc. Operations	2,670	11,687	20,000	58.44%	8.44%	1,687
Total Operating Revenue	427,169	2,854,703	5,469,170	52.20%	2.20%	120,118
Water Operating Expense:						
Salaries	59,583	217,659	435,382	49.99%	0.01%	32
Salaries Overtime	123	3,219	11,000	29.26%	20.74%	2,281
Benefits	11,537	82,546	158,416	52.11%	-2.11%	(3,338)
OPEB Prefunding	-	-	3,140	0.00%	50.00%	1,570
Payroll Taxes	2,271	14,784	41,069	36.00%	14.00%	5,751
Technical Communications	801	5,634	12,325	45.71%	4.29%	529
Utilities	14,503	96,205	200,088	48.08%	1.92%	3,839
Supplies and Small Tools	771	4,699	15,450	30.41%	19.59%	3,026
Maintenance of Sytem	2,179	27,064	66,715	40.57%	9.43%	6,294
Special Services	2,896	50,178	181,823	27.60%	22.40%	40,734
Vehicle Expense	599	5,409	35,865	15.08%	34.92%	12,524
Water Purchases	148,017	1,049,649	2,090,820	50.20%	-0.20%	(4,239)
Admin. and General Expenditures						
Salaries	69,519	272,922	501,193	54.45%	-4.45%	(22,326)
Salaries-Temporary	-	-	2,120	0.00%	50.00%	1,060
Salaries-Overtime	-	-	2,120	0.00%	50.00%	1,060
Employee Benefits	14,292	143,652	206,489	69.57%	-19.57%	(40,408)
Payroll Taxes	2,249	13,259	46,149	28.73%	21.27%	9,816
OPEB	-	-	4,752	0.00%	50.00%	2,376
Office Supplies and Postage	109	4,082	9,910	41.19%	8.81%	873
Memberships	7,801	15,603	53,128	29.37%	20.63%	10,961
Utilities	176	344	1,492	23.06%	26.94%	402
Telephone	293	1,755	3,808	46.09%	3.91%	149
Water Conservation	140	718	5,600	12.82%	37.18%	2,082
Building & Grounds Maintenance	1,133	5,109	12,649	40.39%	9.61%	1,216
Parking Rentals	315	1,890	3,969	47.62%	2.38%	95
Directors Fees	650	2,500	7,900	31.65%	18.35%	1,450
Engineering Services	-	4,425	50,619	8.74%	41.26%	20,885
Accounting	1,375	16,194	33,395	48.49%	1.51%	504
Legal	4,083	11,850	16,400	72.26%	-22.26%	(3,650)
Billing	2,788	13,661	43,285	31.56%	18.44%	7,982
Communications	1,636	10,512	23,184	45.34%	4.66%	1,080
Insurance	3,541	25,587	56,954	44.93%	5.07%	2,890
Bad Debts (Note 1)	-	20	1,000	2.00%	48.00%	480
Travel	-	1,463	15,815	9.25%	40.75%	6,445
Miscellaneous	2,970	7,848	10,118	77.56%	-27.56%	(2,789)
Banking and Cr. Card Fees	2,631	11,662	22,805	51.14%	-1.14%	(260)
Total Admin. and General Expenditures	115,701	565,056	1,134,854	49.79%	0.21%	2,371
Depreciation Expense	22,546	136,920	295,165	46.39%	3.61%	10,663
Total Water Operating Expense	381,527	2,259,022	4,682,112	48.25%	1.75%	82,036
Water Operating Income (Loss)	45,642	595,681	787,058	75.68%	25.68%	202,154
Water Non-operating Income (Expense):						
Property Taxes	45,754	276,037	517,611	53.33%	3.33%	17,232
Investment Interest	8,472	59,525	49,648	119.89%	69.89%	34,701
Other Non-Operating Water Income (Expense)	2,774	16,681	34,080	48.95%	-1.05%	(359)
Total Non-operating Income (Expense)	57,000	352,243	601,339	58.58%	8.58%	51,574
Net Income (Loss)	\$ 102,642	\$ 947,924	\$ 1,388,397	68.27%	18.27%	\$ 253,728

Westborough Water District
Sewer Fund Schedule of Income and Expense - Budget to Actual
For the Six Months Ended December 31, 2025

	December	Year to Date	2025-26 Budget	Percentage to Date	Percentage Variance	\$ Variance YTD Plan
Sanitary Sewer Operating Revenue:						
Sewer Svc. and Transfer Charges	\$ 314,192	\$ 1,882,647	\$ 3,765,946	49.99%	-0.01%	\$ (326)
Total Operating Revenue	314,192	1,882,647	3,765,946	49.99%	-0.01%	(326)
Sanitary Sewer Operating Expense:						
Treatment & Disposal	249,493	1,496,956	2,993,912	50.00%	0.00%	-
Utilities	11,389	75,442	162,547	46.41%	3.59%	5,832
Repair of Pipelines	-	-	5,000	0.00%	50.00%	2,500
Repair of Pumps	-	-	21,000	0.00%	50.00%	10,500
Miscellaneous Sewer Expenses	-	76,395	70,946	107.68%	-57.68%	(40,923)
Admin. and General Expenditure						
Salaries	5,364	37,607	104,138	36.11%	13.89%	14,462
Employee Benefits	824	18,586	45,530	40.82%	9.18%	4,179
Payroll Taxes	257	1,465	10,120	14.48%	35.52%	3,595
OPEB Prefunding	-	-	489	0.00%	50.10%	245
Office Supplies and Postage	56	1,759	4,247	41.42%	8.59%	365
Memberships	-	-	492	0.00%	50.00%	246
Telephone	125	752	1,632	46.08%	3.92%	64
Water Conservation	60	308	2,400	12.83%	37.17%	892
Building & Grounds Maintenance	420	859	2,489	34.51%	15.51%	386
Parking Rentals	135	810	1,701	47.62%	2.41%	41
Directors Fees	250	2,100	4,400	47.73%	2.27%	100
Engineering Services	-	1,884	19,250	9.79%	40.21%	7,741
Accounting	1,375	16,194	33,395	48.49%	1.51%	504
Legal	1,209	8,562	16,400	52.21%	-2.21%	(362)
Billing	1,189	7,355	18,551	39.65%	10.36%	1,921
Communications	4,788	9,845	24,853	39.61%	10.39%	2,582
Insurance	3,541	25,587	56,954	44.93%	5.07%	2,890
Bad Debts (Note 1)	-	20	1,000	2.00%	48.00%	480
Miscellaneous	17	3,109	4,379	71.00%	-21.08%	(923)
Banking and Cr. Card Fees	301	1,314	2,534	51.85%	-1.85%	(47)
Total Admin. and General Expenditures	19,911	138,116	354,954	38.91%	11.09%	39,361
Depreciation Expense	5,889	34,860	70,575	49.39%	0.61%	428
Total Sanitary Sewer Operating Expense	286,682	1,821,769	3,678,934	49.52%	0.48%	17,698
Sanitary Sewer Operating Income (Loss)	27,510	60,878	87,012	69.97%	19.97%	17,372
Sanitary Sewer Non-operating Income (Expense):						
Property Taxes	19,610	118,302	221,833	53.33%	3.33%	7,386
Investment Interest	12,028	81,074	74,471	108.87%	58.87%	43,839
Total Non-operating Income (Expense)	31,638	199,376	296,304	67.29%	17.29%	51,225
Net Income (Loss)	\$ 59,148	\$ 260,254	\$ 383,316	67.90%	17.90%	\$ 68,597

WESTBOROUGH WATER DISTRICT
INVESTMENT REPORT FOR PERIOD ENDING: JANUARY 31, 2026

LOCAL AGENCY INVESTMENT FUND
MONTHLY ACTIVITY REPORT

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSACTION BALANCE</u>
Beginnning Balance			\$4,781,452.15
01/05/26	\$ 2,000,000.00	Deposit - TCB (SM County - Sewer Charges Revenue)	\$6,781,452.15
01/15/26	\$ 54,889.51	Interest Earned	\$6,836,341.66
Ending Balance			\$6,836,341.66

Total Investments Last Report Period = \$4,781,452.15

Total Investments at End of Report Period = \$6,836,341.66

Effective Interest Rate: 4.025%

(as of 12/25)

Approved by:



Patricia Mairena
General Manager

PM/pm

The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

February 06, 2026

[LAIF Home](#)
[PMIA Average Monthly](#)
[Yields](#)

WESTBOROUGH WATER DISTRICT

GENERAL MANAGER
P.O.BOX 2747
SOUTH SAN FRANCISCO, CA 94083-2747

[Tran Type Definitions](#)

Account Number: 90-41-004

January 2026 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/5/2026	1/5/2026	RD	1788670	1749312	PATRICIA MAIRENA	2,000,000.00
1/15/2026	1/15/2026	QRD	1793039	N/A	SYSTEM	54,889.51

Account Summary

Total Deposit:	2,054,889.51	Beginning Balance:	4,781,452.15
Total Withdrawal:	0.00	Ending Balance:	6,836,341.66

WESTBOROUGH WATER DISTRICT
INVESTMENT REPORT FOR PERIOD ENDING: JANUARY 31, 2026

MULTI-BANK SECURITIES, INC.
MONTHLY ACTIVITY REPORT

<u>DATE</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSACTION BALANCE</u>
Beginnning Balance			\$143,104.39
01/31/26	\$ (208.78)	Change in Account Value	\$142,895.61
Ending Balance			\$142,895.61

Total Investments Last Report Period = \$143,104.39
Total Investments at End of Report Period = \$142,895.61

Effective Interest Rate: 3.700%
(to maturity - 10/08/26)

Approved by:



Patricia Mairena
General Manager

PM/pm

The investments of the Westborough Water District as of this date are in compliance with the District's Statement of Investment Policy as adopted by the Board on February 8, 1996. The District has a sufficient cash position to meet its expenditure requirements for the next six months.

Brokerage Account Statement

Scan for
Online Access



January 1, 2026 - January 31, 2026
Account Number: RMB-023565

WESTBOROUGH WATER DISTRICT
PO BOX 2747
S SAN FRAN CA 94083-2747

Portfolio at a Glance

	This Period
BEGINNING ACCOUNT VALUE	\$143,104.39
Net Change in Portfolio¹	-208.78
ENDING ACCOUNT VALUE	\$142,895.61
Estimated Annual Income	\$5,291.00

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

Your Account Executive:
PAUL REHMUS
(800) 967-4513

Asset Summary

Percent	Asset Type	Last Period	This Period
100%	Fixed Income/Debt Securities	143,104.39	142,895.61
100%	Account Total	\$143,104.39	\$142,895.61

Please review your allocation periodically with your Account Executive.
Your Account is 100% invested in Fixed Income/Debt Securities.

Client Service Information

Your Account Executive: MBP

PAUL REHMUS
MULTI-BANK SECURITIES
1000 TOWN CENTER, STE 2300
SOUTHFIELD MI 48075-1239

Contact Information

Business: (800) 967-4513
E-Mail: customerservice@mbssecurities.com

Client Service Information

Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST)
Client Service Telephone Number: (800) 967-9045
Web Site: WWW.MBSSECURITIES.COM

3.C.4

Your Account Information

INVESTMENT OBJECTIVE

Investment Objective: NONE SPECIFIED

Please discuss your investment objective with your Account Executive.

TAX LOT DEFAULT DISPOSITION METHOD

Default Method for Mutual Funds: First In First Out

Default Method for Stocks in a Dividend Reinvestment Plan: First In First Out

Default Method for all Other Securities: First In First Out

BOND AMORTIZATION ELECTIONS

Amortize premium on taxable bonds based on Constant Yield Method: Yes

Accrual market discount method for all other bond types: Constant Yield Method

Include market discount in income annually: No

ELECTRONIC DELIVERY

You have **not** enrolled any documents for electronic delivery. The following documents are available for electronic delivery:

Statements and Reports	Notifications	Tax Documents
Trade Confirmations	Prospectus	Proxy/Shareholder Communications

Please log in to your account or contact your Account Executive to make any changes to your electronic delivery preferences.

Portfolio Holdings

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
FIXED INCOME/DEBT SECURITIES 100.00% of Portfolio (In Maturity Date Sequence)						
Certificates of Deposit						
VALLEY NATL BK PASSAIC N J CTF DEP 3.700% 10/08/26 B/E DTD 10/08/24 ACT/365 1ST CPN DTE 04/08/25 Security Identifier: 919853PF2	143,000.0000	99.9270	142,895.61	1,667.03	5,291.00	3.70%
Total Certificates of Deposit	143,000.0000		\$142,895.61	\$1,667.03	\$5,291.00	
TOTAL FIXED INCOME/DEBT SECURITIES	143,000.0000		\$142,895.61	\$1,667.03	\$5,291.00	
Total Portfolio Holdings				Market Value	Accrued Interest	Estimated Annual Income
				\$142,895.61	\$1,667.03	\$5,291.00

Portfolio Holdings Disclosures

Pricing

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. In some cases the pricing vendor may provide prices quoted by a single broker or market maker. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

Portfolio Holdings Disclosures (continued)**Estimated Annual Figures**

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to www.bny.com/pershing/us/en/disclosures.html for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

Reinvestment

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

Option Disclosure

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

Certificates of Deposit

Certificates of Deposit acquired through the Certificate of Deposit Account Registry Service ("CDARS") and held in your brokerage account are subject to Securities Investor Protection Corporation (SIPC) coverage. Please see additional information about SIPC under Important Information and Disclosures on this statement.

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

Foreign Currency Transactions

Pershing will execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

Proxy Vote

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than

Portfolio Holdings Disclosures (continued)

Proxy Vote (continued)

the number of shares in your margin account.

Variable Rate Securities

Interest rate data for certain complex and/or variable rate securities is provided to Pershing by third-party data service providers pursuant to contractual arrangements. Although we seek to use reliable sources of information, the accuracy, reliability, timeliness, and completeness of interest rate data may vary sometimes, particularly for complex and/or variable rate securities and those with limited or no secondary market. As a result, we can offer no assurance as to the accuracy, reliability, timeliness, or completeness of interest rate data for such securities. Pershing may also occasionally make interest rate updates and adjustments based on its reasonable efforts to obtain accurate, reliable, timely, and/or complete interest rate data from other data sources, but we can similarly provide no assurance that those rates or adjustments will be accurate, reliable, timely, or complete.

When updated interest rate data is received from a third-party data service provider or adjusted by Pershing, the updated data will be reflected in various sources where interest rate data is used or viewed, including both paper and electronic communications and data sources. Prior use or communication of interest rate-related data will not be revised. Since variable interest rates may be subject to change at any time and are only as accurate as the data received from third-party data service providers or otherwise obtained by Pershing, interest rate data should not be relied on for making investment, trading, or tax decisions. All interest rate data and other information derived from and/or calculated using interest rates are not warranted as to accuracy, reliability, timeliness, or completeness and are subject to change without notice. Pershing disclaims any responsibility or liability to the fullest extent permitted by applicable law for any loss or damage arising from any reliance on or use of the interest rate data or other information derived from and/or calculated using interest rates in any way. You should request a current valuation for your securities from your financial adviser or broker prior to making a financial decision or placing an order or requesting a transaction in these securities.

Structured Products

Structured products in this section are complex products and may be subject to special risks, which may include, but are not limited to: loss of initial investment; issuer credit risk; limited or no appreciation; risks associated with the underlying reference asset(s); no periodic payments; call prior to maturity (a redemption could affect the yield represented); early redemption fees or other applicable fees; price volatility resulting from issuer's and/or guarantor's credit quality; lower interest rates and/or yield compared to conventional debt with a comparable maturity; unique tax implications; concentration risk of owning the related security; limited or no secondary market; restrictions on transferability; conflicts of interest; and limits on participation in appreciation of underlying asset(s). To review a complete list of risks, please refer to the offering documents for the structured product. For more information about the risks specific to your structured products, you should contact your financial institution or advisor. Certain structured products are designed to make periodic distributions to you and any such structured product distributions you receive will be listed in the Transactions section of your statement. Structured product distributions may be listed there as "Bond Interest Received"; however, this description is not intended to reflect a determination as to either the asset classification of the product or the U.S. tax treatment of such distributions.

Messages

Although a money market mutual fund (money fund) seeks to preserve the value of your investment at \$1 per share, it is possible to lose money by investing in a money fund. The money fund's sponsor has no legal obligation to provide financial support to a money fund, and you should not expect that the sponsor will provide financial support to a money fund at any time. Although no money fund's board has current intentions to impose a fee upon the sale of shares, each board reserves the ability to impose liquidity fees if it determines it's in the best interest of the fund. Pursuant to SEC Rule 10b-10(b)(1) confirmations are not sent for purchases into money funds processed on the sweep platform. Pursuant to applicable regulation, account statements will be produced monthly or quarterly. Federal Deposit Insurance Corporation (FDIC) eligible bank deposit sweep products automatically deposit any available cash into FDIC member banks where those balances are eligible for pass through FDIC insurance coverage on swept balances. Balances in FDIC member banks in bank deposit sweep products are not protected by Securities Investor Protection Corporation (SIPC). Shares of a money fund or the balance of a bank deposit product held in your brokerage account may be liquidated upon request with the proceeds credited to your brokerage account. Please see the money fund's prospectus or the bank deposit product's disclosure document or contact your advisor for additional information.

Important Reminder for Pershing's 2024 IRS Forms 1099 (B, DIV, INT, OID and MISC): As a reminder, by February 15, 2026, you will be mailed either your 1099 form or a special Pending 1099 Notice. The Pending 1099 Notice will be sent if issuers of securities you hold have not yet provided their final tax information or we have not completed our final processing and review. It will inform you of the securities that are pending final reporting and will provide the anticipated mail date of your 1099 form. Your 1099 will be mailed no later than March 15, 2026.



Important Information and Disclosures

The Role of Pershing

- **Pershing LLC, member FINRA, NYSE, carries your account as clearing broker pursuant to a clearing agreement with your financial institution.** Pershing is not responsible or liable for any acts or omissions of your financial institution or its employees and it does not supervise them. Pershing provides no investment advice nor does it assess the suitability of any transaction or order. Pershing acts as the agent of your financial institution and you agree that you will not hold Pershing or any person controlling or under common control with it liable for any investment losses incurred by you.
- Pershing performs several key functions at the direction of your financial institution. It acts as custodian for funds and securities you may deposit with it directly or through your financial institution or that it receives as the result of securities transactions it processes.
- Your financial institution is responsible for adherence to the securities laws, regulations and rules which apply to it regarding its own operations and the supervision of your account, its sales representatives and other personnel. Your financial institution is also responsible for approving the opening of accounts and obtaining account documents; the acceptance and, in certain instances, execution of securities orders; the assessment of the suitability of those transactions, where applicable; the rendering of investment advice, if any, to you and in general, for the ongoing relationship that it has with you.
- Inquiries concerning the positions and balances in your account may be directed to the **Pershing Customer Service Department at (201) 413-3333**. All other inquiries regarding your account or activity should be directed to your financial institution. Your financial organization's contact information can be found on the first page of this statement.
- For a description of other functions performed by Pershing please consult the Disclosure Statement provided to you upon the opening of your account. This notice is not meant as a definitive enumeration of every possible circumstance, but as a general disclosure. If you have any questions regarding this notice or if you would like additional copies of the Disclosure Statement, please contact your financial institution.
- Pershing is a member of the Securities Investor Protection Corporation (SIPC®). Please note that SIPC does not protect against loss due to market fluctuation. An explanatory brochure is available upon request at www.sipc.org. In addition to SIPC protection, Pershing provides coverage in excess of SIPC limits. For more detailed information please visit: www.bny.com/pershing/us/en/about/strength-and-stability.html
- This statement will be deemed conclusive. You are advised to report any inaccuracy or discrepancy (including unauthorized trading) promptly, but no later than ten days after receipt of this statement, to your financial organization and Pershing. Please be advised that any oral communication should be re-confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.
- Your financial organization's contact information can be found on the first page of this statement. Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330**. Errors and Omissions excepted.

Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (I) the class certification is denied; (II) the class is decertified; or

Important Information and Disclosures *(continued)*

Important Arbitration Agreement *(continued)*

(III) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330.**

CLAIMS REGISTER: JANUARY 2026

1. GENERAL ACCOUNT FUND:

Total from Cash Disbursements \$ 120,126.51

Checks Issued During Month:

ACWA (2026 Membership Dues)	19,075.00
ACWA-JPIA (Health Benefits & Ins.-02/26 & ADJ 01/26)	15,657.65
ACWA/JPIA (Workers' Compensation Program, 10/01/25-12/31/25)	4,771.72
Amuzie, Don (ACWA/JPIA '25 Fall Conference - Mileage, Hotel & Meals)	1,879.53
AT&T (P.S. Phone Bill to 01/01/26)	858.60
AT&T Mobility (Field & Office Cell Phones, 12/03/25-01/02/26)	345.98
BAWSCA (Water Loss Control Program, 11/25 & 12/25)	3,860.75
Bay Alarm (Skyline P.S. Burglar Alarm Monitoring, 02/01/26-04/30/26)	227.82
Bay Alarm (Skyline Bldg. Burglar Alarm Monitoring, 02/01/26-04/30/26)	329.13
Bay Alarm (Skyline Bldg. Cell Upgrade & Fire Alarm 02/01/26-04/30/26)	456.45
CalPERS (Retirement Contributions-01/15/26)	6,624.15
CalPERS (Retirement Contributions-01/31/26)	6,624.15
Chavan & Associates, LLP (Accounting Services 11/25)	2,750.00
Colina Association (Three Parking Spaces Rental, 02/26)	450.00
Direct Line (Answering Service, 12/15/25-01/14/26)	307.36
EFTPS (Employment Taxes-01/15/26)	12,187.45
EFTPS (Employment Taxes-01/31/26)	11,913.22
EDD (Employment Taxes-01/15/26)	2,971.57
EDD (Employment Taxes-01/31/26)	2,862.90
Employment Develop. Dept. (Quarterly Payroll Taxes-4th Qtr.)	81.66
Erler & Kalinowski, Inc (2025 Urban Water Use Objective Report, 12/01/25-01/14/26)	12,477.92
Euro Style Management (WIP-Skyline Tank #3 Retrofit - Progress Pymt #3)	155,325.00
Hanson Bridgett LLP (Special Legal Services-Admin & Monthly Retainer-12/25)	1,437.50
Home Depot Credit Services (Field Supplies to 01/13/26)	81.88
JRocket77 Design (Reminder Notices and Return & Window Envelopes)	3,422.31
Liftoff Digital, LLC (Web Reporting & Hosting, 12/25 & 01/26)	150.00
Lowe's Business (Field Supplies to 01/17/26)	384.53
Mairena, Patricia (GM Mairena's Internet Services, 12/27/25-01/26/26, Gym Annual Renewal Fee & 12/25 Gym Membership)	123.99
MRC (Xerox Copier Maintenance Agreement, 11/19/25-12/18/25 & 12/19/25-01/18/26)	419.81
O'Reilly Auto Parts (Field Truck Supplies)	219.05
Pakpour Consulting Group (Engineering Services, 12/25)	49,254.40
PG&E (Summary Bill to 01/21/26)	27,026.38
SF Water Dept. (Water Purchases, 12/05/25-01/07/26)	160,315.42
San Mateo County (2nd Property Tax Installment)	1,436.72
So. SF Scavengers (Garbage Services, 12/25)	125.07
SWRCB-DWOC (Water Distr. - Operator Exam D1 - I. Estrada)	50.00
Tri Counties Bank (Monthly Credit Card Charges Thur 12/31/25)	3,090.05
WEX Bank (Wright Express-Gas Purchases to 01/15/26)	661.29

SUB-TOTAL \$ 630,362.92

Updated Checks Voided During Month:

None	-
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TOTAL CLAIMS REGISTER AMOUNT \$ 630,362.92

REPORT.: Feb 09 26 Monday
 RUN....: Feb 09 26 Time: 10:02
 Run By.: Wendy Bellinger
 Control Date.: 02/09/26

WESTBOROUGH WATER DISTRICT
 Accounts Payable Cash Requirements

PAGE: 001
 ID #: PY-RP
 CTL.: 000

Posting Period...: 02-26 Fiscal Period...: (08-26) Cash Account No...: 13110

VENDOR I.D.: AMU01 (AMUZIE, DON)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal Tm					
010126-	DIRECTOR AMUZIE'S INTERNET SERVICE, 01/10-02/09	01/01/26	02-26	A	59450	65.00	.00	65.00
		01/01/26	08-26					
** Vendor's Subtotal ----->						65.00	.00	65.00

VENDOR I.D.: BAU02 (BAUTISTA, PERRY H.)

012226-	DIRECTOR BAUTISTA'S INTERNET SERVICE, 02/26	01/22/26	02-26	A	59450	65.00	.00	65.00
		01/22/26	08-26					
** Vendor's Subtotal ----->						65.00	.00	65.00

VENDOR I.D.: BAY03 (BAY AREA AIR QUALITY MGMT.)

T200295-	PERMIT RENEWAL FOR ROWNTREE P.S., 04/26-04/27	01/31/26	02-26	A	59450	631.00	.00	631.00
		01/31/26	08-26					
** Vendor's Subtotal ----->						631.00	.00	631.00

VENDOR I.D.: CAS01 (PETTY CASH)

013126-	MISC EXPENSES, 01/26	01/31/26	02-26	A	59450	43.90	.00	43.90
		01/31/26	08-26					
** Vendor's Subtotal ----->						43.90	.00	43.90

VENDOR I.D.: CHA03 (CHAVAN & ASSOCIATES, LLP)

C&A-19027-	ACCOUNTING SERVICES, 12/25	02/09/26	02-26	A	59450	2750.00	.00	2750.00
		02/09/26	08-26					
** Vendor's Subtotal ----->						2750.00	.00	2750.00

VENDOR I.D.: CHA04 (CHAMBERS, TOM)

011126-	DIRECTOR CHAMBERS' INTERNET SERVICE, 01/16-02/15	01/11/26	02-26	A	59450	65.00	.00	65.00
		01/11/26	08-26					
** Vendor's Subtotal ----->						65.00	.00	65.00

VENDOR I.D.: DAL02 (DALY CITY, CITY OF)

010526-	2249 SHANNON DR, SSF, SEWER LATERAL PERMIT	01/05/26	02-26	A	59450	100.00	.00	100.00
		01/05/26	08-26					
010626-	2410 BANTRY LN, SSF - SEWER LATERAL PERMIT	01/06/26	02-26	A	59450	100.00	.00	100.00
		01/06/26	08-26					
013026-	2615 TIPPERARY AV, SSF - SEWER LATERAL PERMIT	01/30/26	02-26	A	59450	100.00	.00	100.00
		01/30/26	08-26					
** Vendor's Subtotal ----->						300.00	.00	300.00

VENDOR I.D.: GRA01 (SMART SOURCE LLC)

0049696-	VENDOR & PAYROLL LASER CHECKS	01/29/26	02-26	A	59450	751.93	.00	751.93
		01/29/26	08-26					
** Vendor's Subtotal ----->						751.93	.00	751.93

VENDOR I.D.: LIA01 (LIANG, SHIRLEY)

012226-	ONE WWD WASHING MACHINE REBATE FOR ACCT NO LIA0018	01/22/26	02-26	A	59450	100.00	.00	100.00
		01/22/26	08-26					
** Vendor's Subtotal ----->						100.00	.00	100.00

REPORT.: Feb 09 26 Monday
 RUN....: Feb 09 26 Time: 10:02
 Run By.: Wendy Bellinger
 Control Date.: 02/09/26

WESTBOROUGH WATER DISTRICT
 Accounts Payable Cash Requirements

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 ID #: PY-RP
 CTL.: 000

Posting Period.: 02-26 Fiscal Period...: (08-26) Cash Account No.: 13110

VENDOR I.D.: LIF01 (LIFTOFF DIGITAL, LLC)

Invoice No	Description	Invoice Date	Actual Period	G/L Tm	Account #	Discount	Gross Amount	Discount Amount	Net Amount
		Due Date	Fiscal						
37480-	WEB REPORTING & HOSTING, 02/26	02/01/26	02-26	A	59450		75.00	.00	75.00
		02/01/26	08-26						
** Vendor's Subtotal ----->							75.00	.00	75.00

VENDOR I.D.: MED01 (MEDINA, JANET)

010126-	DIRECTOR MEDINA'S INTERNET SERVICE, 01/10-02/09	01/01/26	02-26	A	59450		65.00	.00	65.00
		01/01/26	08-26						
** Vendor's Subtotal ----->							65.00	.00	65.00

VENDOR I.D.: NOR01 (NORTH COAST COUNTY WATER)

WWD202502-	SHARE OF PG&E BILL, 03/23/25-06/22/25	01/27/26	02-26	A	59450		28.50	.00	28.50
		01/27/26	08-26						
WWD202503-	SHARE OF PG&E BILL, 06/23/25-09/22/25	01/27/26	02-26	A	59450		54.02	.00	54.02
		01/27/26	08-26						
WWD202504-	SHARE OF PG&E BILL, 09/23/25-12/22/25	01/27/26	02-26	A	59450		32.14	.00	32.14
		01/27/26	08-26						
** Vendor's Subtotal ----->							114.66	.00	114.66

VENDOR I.D.: PAK01 (PAKPOUR CONSULTING GROUP, INC.)

4916-	ENGINEERING SERVICES, 01/26	02/02/26	02-26	A	59450		56750.78	.00	56750.78
		02/02/26	08-26						
** Vendor's Subtotal ----->							56750.78	.00	56750.78

VENDOR I.D.: PRE01 (PRECISE PRINTING AND MAILING)

30460-	PRINTING & MAILING OF 01/15/26 BILLS	01/22/26	02-26	A	59450		861.91	.00	861.91
		01/22/26	08-26						
** Vendor's Subtotal ----->							861.91	.00	861.91

VENDOR I.D.: RIC03 (RICHARDS, JULIE L)

123125-	DIRECTOR RICHARDS' INTERNET SERVICE, 01/26	12/31/25	02-26	A	59450		65.00	.00	65.00
		12/31/25	08-26						
** Vendor's Subtotal ----->							65.00	.00	65.00

VENDOR I.D.: SEL01 (SELERUM, INC.)

62653-	REMOVE MEXICO IN FIREWALL & AMUZIE'S WHD EMAIL	01/16/26	02-26	A	59450		255.00	.00	255.00
		01/16/26	08-26						
** Vendor's Subtotal ----->							255.00	.00	255.00

VENDOR I.D.: TRA01 (TRAP'S TIRE & AUTO CTR.)

000079769-	TRUCK #88 (2) NEW TIRES & REAR BRAKES	01/20/26	02-26	A	59450		1267.26	.00	1267.26
		01/20/26	08-26						
000079799-	BOBCAT (2) NEW TIRES	01/26/26	02-26	A	59450		555.89	.00	555.89
		01/26/26	08-26						
** Vendor's Subtotal ----->							1823.15	.00	1823.15

VENDOR I.D.: WES02 (W.W.D. PAYROLL ACCOUNT)

013126-	PAYROLL TRANSFER, 01/26	01/31/26	02-26	A	59450		54453.91	.00	54453.91
		01/31/26	08-26						
** Vendor's Subtotal ----->							54453.91	.00	54453.91

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WESTBOROUGH WATER DISTRICT
 Accounts Payable Cash Requirements

PAGE: 003
 ID #: PY-RP
 CTL.: 000

Posting Period...: 02-26 Fiscal Period...: (08-26) Cash Account No...: 13110

VENDOR I.D.: \A007 (CATHERINE AVENDANO)

Invoice No	Description	Invoice Date	Actual Period	G/L Account #	Discount	Gross Amount	Discount Amount	Net Amount
000C60101-	MQ CUSTOMER REFUND FOR AVE0013	02/02/26	02-26	Z 59450		122.57	.00	122.57
		02/02/26	08-26					
** Vendor's Subtotal ----->						122.57	.00	122.57

VENDOR I.D.: \B016 (RONNY BUDIUTAMA)

000C60101-	MQ CUSTOMER REFUND FOR BUD0007	02/02/26	02-26	Z 59450		11.77	.00	11.77
		02/02/26	08-26					
** Vendor's Subtotal ----->						11.77	.00	11.77

VENDOR I.D.: \B017 (RACHEL BURGOS)

000C60101-	MQ CUSTOMER REFUND FOR BUR0023	02/02/26	02-26	Z 59450		34.85	.00	34.85
		02/02/26	08-26					
** Vendor's Subtotal ----->						34.85	.00	34.85

VENDOR I.D.: \C001 (YVONNE CHO)

000C60101-	MQ CUSTOMER REFUND FOR CHO0090	02/02/26	02-26	Z 59450		52.82	.00	52.82
		02/02/26	08-26					
** Vendor's Subtotal ----->						52.82	.00	52.82

VENDOR I.D.: \J006 (NIDHI JINDAL)

000C60101-	MQ CUSTOMER REFUND FOR JIN0006	02/02/26	02-26	Z 59450		35.55	.00	35.55
		02/02/26	08-26					
** Vendor's Subtotal ----->						35.55	.00	35.55

VENDOR I.D.: \K014 (ERICK KOSTUCHEK)

000C60101-	MQ CUSTOMER REFUND FOR KOS0007	02/02/26	02-26	Z 59450		57.21	.00	57.21
		02/02/26	08-26					
** Vendor's Subtotal ----->						57.21	.00	57.21

VENDOR I.D.: \L021 (JENIFFER LAPEK)

000C60101-	MQ CUSTOMER REFUND FOR LAP0003	02/02/26	02-26	Z 59450		24.72	.00	24.72
		02/02/26	08-26					
** Vendor's Subtotal ----->						24.72	.00	24.72

VENDOR I.D.: \L022 (MICHAEL LEW)

000C60101-	MQ CUSTOMER REFUND FOR LEW0032	02/02/26	02-26	Z 59450		45.68	.00	45.68
		02/02/26	08-26					
** Vendor's Subtotal ----->						45.68	.00	45.68

VENDOR I.D.: \L023 (ANDREA C. LOKE)

000C60101-	MQ CUSTOMER REFUND FOR LOK0001	02/02/26	02-26	Z 59450		77.04	.00	77.04
		02/02/26	08-26					
** Vendor's Subtotal ----->						77.04	.00	77.04

VENDOR I.D.: \M003 (HECTOR MAU)

REPORT.: Feb 09 26 Monday
 RUN....: Feb 09 26 Time: 10:02
 Run By.: Wendy Bellinger
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WESTBOROUGH WATER DISTRICT
 Accounts Payable Cash Requirements

PAGE: 004
 ID #: PY-RP
 CTL.: 000

Posting Period.: 02-26 Fiscal Period.: (08-26) Cash Account No.: 13110

VENDOR I.D.: \M003 (HECTOR MAU)

Invoice No	Description	Invoice Date	Actual Period	Tm	G/L Account #	Gross Amount	Discount Amount	Net Amount
000C60101-	MQ CUSTOMER REFUND FOR MAU0006	02/02/26	02-26	Z	59450	46.38	.00	46.38
		02/02/26	08-26					
** Vendor's Subtotal ----->						46.38	.00	46.38

VENDOR I.D.: \M015 (ESTATE OF NILO V. MEDINA)

000C60101-	MQ CUSTOMER REFUND FOR MED0024	02/02/26	02-26	Z	59450	53.97	.00	53.97
		02/02/26	08-26					
** Vendor's Subtotal ----->						53.97	.00	53.97

VENDOR I.D.: \N002 (DOAN NGUYEN)

000C60101-	MQ CUSTOMER REFUND FOR NGU0036	02/02/26	02-26	Z	59450	120.36	.00	120.36
		02/02/26	08-26					
** Vendor's Subtotal ----->						120.36	.00	120.36

VENDOR I.D.: \S023 (CINDY SALAS)

000C60101-	MQ CUSTOMER REFUND FOR SAL0083	02/02/26	02-26	Z	59450	35.55	.00	35.55
		02/02/26	08-26					
** Vendor's Subtotal ----->						35.55	.00	35.55

VENDOR I.D.: \T008 (DEREK AND LINDSEY TONG)

000C60101-	MQ CUSTOMER REFUND FOR TON0021	02/02/26	02-26	Z	59450	109.53	.00	109.53
		02/02/26	08-26					
** Vendor's Subtotal ----->						109.53	.00	109.53

VENDOR I.D.: \Y001 (LEI YAO)

000C60101-	MQ CUSTOMER REFUND FOR YAO0002	02/02/26	02-26	Z	59450	62.27	.00	62.27
		02/02/26	08-26					
** Vendor's Subtotal ----->						62.27	.00	62.27

** Report's Total -----> 120126.51 .00 120126.51
 =====

** Total Vendors On This Report -----> 33
 =====

** Total Vendors Needing Checks -----> 33
 =====

Code Title
 A IMMEDIATE



Outlook

RE: [EXTERNAL] Fw: Avalon Pump Station and Other Sites

From Patrick Sumner <psumner@dalycity.org>

Date Tue 2/3/2026 3:17 PM

To Patricia Mairena <pmairena@westboroughwater.org>

Cc Carlos Arias <carias@westboroughwater.org>

Paty

During the Backup Dialer installations, we noticed that the current PLC system does not receive any information about the Generator or ATS onsite. Bringing these signals back to the PLC will allow the New Daly City SCADA system to see their status and alarms but also allow the signal to go to the Backup Dialer. The old dialer just sent a general signal alarm we lost AC power. The new dialer need wiring to the ATS and generator for the signal.

This information is on the quote from Calcon.

Patrick Sumner

AMENDMENT NO. 1
CONTRACT FOR PROFESSIONAL SERVICES

This Amendment No. 1 is made as of February 12, 2026, with respect to that certain Public Works Contract ("Agreement") by and between the Westborough Water District ("District") and CALCON SYSTEMS, INC., a California corporation ("Contractor") dated August 15, 2025.

RECITALS

- A. The District and CONTRACTOR entered into the Agreement on August 15, 2025, regarding an upgrade the alarm dialers with Sensaphone Sentinel Cellular Alarm Systems at the Westborough Pump Station and the Avalon and Rowntree Lift Stations.
- B. The District and CONTRACTOR now desire to amend the Agreement to have CONTRACTOR perform additional services, pursuant to a quotation submitted by CONTRACTOR, dated February 3, 2026 (the "February 2026 Proposal").

NOW, THEREFORE, in consideration of their mutual covenants, the District and CONTRACTOR do hereby agree as follows:

- 1. Section 1, Scope of Work, of the Agreement is amended as of August 15, 2025, to add the services described in the February 2026 Proposal, which is attached hereto as Exhibit A and incorporated by reference. Said services include programming the PLC for new inputs and outputs and the HMI for alarms and indications and running new wires at the District's Avalon Pump Station.
- 2. Section 3, Schedule, is amended by adding the following language: "Consultant shall begin work on the services described in Exhibit A upon execution of this Amendment No.1 and shall complete such work by July 1, 2026."
- 3. Section 3, Compensation, is amended by adding the following language at the end of the provision: "Notwithstanding the foregoing, with regard to the services described in Exhibit A, as amended by Exhibit A to this Amendment, the Total Contract Price is increased by \$10,000.00 to an amount not to exceed \$46,375."

4. Agreement. Other than the amendments set forth above, no other provisions of the Agreement are amended and all other provisions of the Agreement, not in conflict, are in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 1 as of the date set forth above.

WESTBOROUGH WATER DISTRICT:

CALCON SYSTEMS, INC.

Perry Bautista, Board President

By: _____
Title: _____

ATTEST:

Attorney

EXHIBIT A



CALCON SYSTEMS INC.
12919 Alcosta Blvd Ste 9
San Ramon CA 94583
www.calcon.com

Quotation

Quote ID: a22a95d5

Date 2/3/2026

To
Westborough Water District
P.O. Box 2747, South San Francisco, CA 94083

ATTN
Patricia Mairena
General Manager
pmairena@westboroughwater.org
[650-589-1435](tel:650-589-1435)

Ship To

Subject

Avalon Pump Station - Generator/ATS Signals

Description

This budgetary estimate is being provided per the customers request. During the Backup Dialer installations we noticed that the current PLC system does not receive any information about the Generator or ATS onsite. Bringing these signals back to the PLC will allow the New Daly City SCADA system to see their status and alarms but also allow the signal to go to the Backup Dialer.

The backup dialer channels for Avalon Lift Station are completely different from other sites. We would like to make all the sites the same.

The scope of work is as follows...

- Update Site Drawings
- Program PLC for new Inputs and Outputs
- Program HMI for Alarms and Indication
- Run new signal wires from Generator/ATS to PLC
- Wire Pulls and Wiring Terminations
- Testing

Quote Items

Item	Description	Price Ea	Quantity	Subtotal
1	Time and Materials <i>Not to exceed</i>	\$10,000.00	1	\$10,000.00

Total: **\$10,000.00**

Terms

Net-30 Days

This quote is valid for 30 days unless otherwise noted above.

Quote ID: a22a95d5
Version: 2
Created: 2/3/2026 3:40:43 PM

For questions please contact:

Branden Powell

bpowell@calcon.com

[925-570-4323](tel:925-570-4323)

Submit PO to
CALCON SYSTEMS INC.
12919 Alcosta Blvd Ste 9
San Ramon CA 94583
Phone (925) 277-0665
www.calcon.com
Lic. C-10 #508284



January 22, 2026

Patricia Mairena
General Manager
Westborough Water District
2263 Westborough Blvd
South San Francisco, CA 94083-2747

Subject: Request for Billing Rate Increase

Dear Patricia,

We respectfully request an adjustment to our billing rates effective March 1, 2026 as detailed on the next page. We last adjusted our billing rates 12 months ago on March 1, 2025. The request matches the Dec 2025-Dec 2026 San Francisco Bay Area Consumer Price Index increase of **3%**.


To improve our services to the District, we have added a job classification for an Associate Principal. This position will be billed at \$265.00.

A 5% direct expense fee will continue to be added to the above rates for mileage, telephone, plots, prints, etc. Sub-consultants will continue to be billed at cost plus 10%.

Thank you for your consideration. Should you have any questions please do not hesitate to contact me at (925) 224-7717.

Very truly yours,

Pakpour Consulting Group, Inc.

DocuSigned by:

FD1650F8C0904EA...
Joubin Pakpour, PE
President

J:\Projects\Westborough Water District - 10025.00\Contract\2026\00-WWD-Mairena-26.01.22-Rate Increase.docx

January 22, 2026 – Page 2
Mairena – Rate Increase

	Mar-26	Mar-25
Principal Engineer (District Engineer)	\$280	\$270
Associate Principal	\$265	N/A
Senior Engineer	\$240	\$235
Senior Designer	\$230	\$225
Associate Engineer	\$220	\$215
Associate Designer	\$210	\$205
Project Engineer	\$195	\$190
Project Designer	\$185	\$180
Assistant Engineer	\$170	\$165
Assistant Designer	\$160	\$155
Engineering Technician	\$130	\$125
Administrative Assistant	\$95	\$90
Public Works Inspector	\$185	\$180
Sub-Consultant Markup	10%	10%



New 2026 Compliance Obligations for Local Agency Officials: Expanded Training and Centralized Form 700 Filing

December 19, 2025

The Legislature enacted two bills this session that impose new compliance obligations on local agency officials beginning January 1, 2026. Senate Bill 827 broadens mandatory ethics training and establishes new fiscal and financial training requirements for a wide range of public officials. Senate Bill 852 shifts filing responsibility for public officials who manage public investments by requiring them to electronically file their Form 700s with the Fair Political Practices Commission. Together, these measures expand education and disclosure requirements that agencies will need to incorporate into their onboarding, recordkeeping, and compliance practices for the coming year.

For any questions on either, please reach out to our [Public Agency team](#) to understand how these changes will affect your agency and to prepare for implementation in 2026.

SB 827 Expands Training Requirements for Local Agency Officials

On October 11, 2025, Governor Newsom signed Senate Bill 827 (SB 827, Gonzalez) into law. Effective January 1, 2026, SB 827 expands training requirements for local agency officials. The legislation introduces two major changes: (1) broader ethics training obligations and (2) a new fiscal and financial training mandate.

SB 827 applies to any city, county, city and county, charter city, charter county, charter city and county, school district, county office of education, charter school, or special district. It does not apply to joint powers authorities, but it does apply to the underlying agencies that comprise the JPA.

Changes to Ethics Training (AB 1234 Training)

6.C.1

SB 827 amends existing ethics training requirements under Government Code Section 53235:

Expanded Coverage:

Department heads, and other similar administrative officers, are now required to complete ethics training. (This is in addition to elected officials and legislative body members.)

Accelerated Timeline:

Officials who begin service on or after January 1, 2026, must complete ethics training within six months of starting (the previous requirement was one year). The requirement for training remains required every two years thereafter.

Recordkeeping and Public Access:

Local agencies that provide ethics trainings must maintain training records for at least five years. Beginning July 1, 2026, agencies with websites must post clear instructions and contact information for requesting these records.

New Fiscal and Financial Training Requirements

SB 827 creates a separate mandate for fiscal and financial training:

Who Must Take the Training:

The definition of “local agency official” for this requirement includes:

- Members of legislative bodies and elected officers.
- Department heads and local agency executives. This includes:
 - CEO, Deputy CEO, or an assistant CEO.
 - Any employees where the contract is between the agency and employee directly.
- Employees, appointed by the governing body, who make decisions or recommendations on financial administration, budgeting, or use of public resources.
- Employees designated by the governing body.
- Note: Certain local agency officials with formal training and education in fiscal and financial fields are exempt from the training requirements.

Training Timeline:

- Officials starting on or after January 1, 2026: Complete training within six months of service and every two years thereafter.

6.C.2

- Officials in service as of January 1, 2026: Complete training by January 1, 2027, then every two years.

Training Content:

At least two hours covering:

- Financial administration and fiscal management.
- Budgeting, capital financing, debt management, and revenue mechanisms.
- Pensions, investments, and ethics in safeguarding public resources.

Delivery and Compliance:

Training may be offered in person or online and must be developed in consultation with experts in local government finance. Providers must issue proof of participation, and agencies must maintain records for five years. Additionally, agencies must provide annual information on available training to all local agency officials to ensure compliance.

Next Steps for Agencies:

To prepare for compliance, local agencies should:

- Identify all officials subject to expanded ethics and fiscal training requirements.
- Update onboarding processes to meet the six-month deadline.
- Plan for training offerings or partnerships with qualified providers.
- Prepare website updates for record access instructions by July 1, 2026.

SB 852 Requires “Public Officials Managing Investments” to E-file Their Form 700s with the FPPC

On October 3, 2025, Governor Newsom signed into law Senate Bill 852 (SB 852). Effective January 1, 2026, public officials who manage an agency’s investments will be required to file their Statements of Economic Interests (Form 700s) with the Fair Political Practices Commission (FPPC) through the FPPC’s electronic filing system.

Among other things, SB 852 amends Government Code Section 87500 of the Political Reform Act of 1974 (Gov. Code § 81000 et seq.) to designate the FPPC as the filing officer for “[a] public official who manages public investments.” Officials who manage public investments will now file Form 700s with the FPPC using its electronic filing system, rather than filing locally.

6.C.3

This change is intended to fix a drafting error from a 2024 bill. The bill's legislative history provides that the purpose is to enhance transparency and efficiency to require all 87200 filers (the highest-level public officials and those with the highest potential to influence governmental decisions) to e-file their Form 700s with the FPPC.

While SB 852 does not define who these individuals are, the FPPC Regulations provide that "public officials who manage public investments" means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (b)(1)(B).

(2 Cal. Code Reg. § 18700.3(b)(1).)

"Public investments" means the "investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return." (2 Cal. Code Reg. § 18700.3(c).)

In summary, officials who manage an agency's public investments must e-file their Form 700s with the FPPC. All other staff designated by an agency's conflict of interest code will continue to file their Form 700s with their respective agency.

We understand that the FPPC's Statement of Economic Interests Unit will send notices to filing officials in the coming months regarding the implementation of SB 852 and to provide information about how these filers will be added to the FPPC's e-filing system.

6.C.4

CONTACTS



Allison Schutte

Partner

San Rafael, CA

(415) 995-5823

ASchutte@hansonbridgett.com



Jessilyn Ho

Senior Associate

Los Angeles, CA

(213) 395-7642

JHo@hansonbridgett.com



Isaac Shapiro

Associate

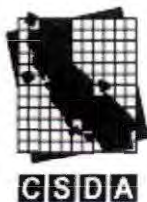
San Francisco, CA

(415) 995-5082

IShapiro@hansonbridgett.com

This article is a summary for general information and discussion only and may be considered an advertisement for certain purposes. It is not a full analysis of the matters presented, does not create an attorney-client relationship, and may not be relied upon as legal advice.

6.C.5



**California Special
Districts Association**
Districts Stronger Together

Webinar: SB 827 Fiscal & Financial Training



Presenter: Justin Williams, MUN CPAs

A comprehensive overview of the new mandates under Senate Bill 827, which require local agency officials to complete fiscal and financial training. Topics include municipal budgeting, financial reporting, capital financing, debt management, and ethical stewardship of public resources. For officials commencing service on or after January 1, 2026, this training must be completed by no later than six months from the first day of service with the local agency. Every local agency official in a local agency's service as of January 1, 2026, and commenced that service prior to January 1, 2026, must receive this training before January 1, 2028.

This webinar fulfills the new SB 827 Fiscal and Financial Training requirements.

1:00 - 3:00 p.m.

6.C.6

Sign In

Username

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SIGN IN

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Free CSDA Member

\$125 Non-member

CSDA webinars are offered at no charge to all Members in part through the generous support of the Special District Risk Management Authority (SDRMA).

When 3/4/2026 1:00 PM - 3:00 PM

Pacific Standard Time



1112 "C" Street, Suite 200, Sacramento, CA 95814

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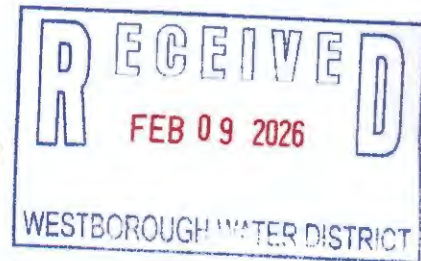
[Bill Tracking](#)

[Knowledge Base](#)

CALIFORNIA SPECIAL DISTRICTS ALLIANCE

6.C.7

NOTICE OF PUBLIC MEETING OF THE SOUTH SAN FRANCISCO PLANNING COMMISSION



Date: February 19, 2026

Time: 7:00 PM

Library Parks & Recreation Building, Council Chambers Room 135, 901 Civic Campus Way, South San Francisco, CA 94080

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of South San Francisco, California, will hold a public meeting on **February 19, 2026, at 7:00 P.M.** in the Library, Parks & Recreation Building, Council Chambers Room 135, 901 Civic Campus Way, South San Francisco, California, on items including the following applications, at which time and place, all persons interested may appear and be heard thereon.

Please note that this meeting is being conducted in-person only.

PROPOSAL:

1. Mary Peterson / Applicant
City of South San Francisco / Owner
2360 Galway Drive
P25-0064: DR25-0013

Consideration of an application for Design Review for the Westborough Preschool Expansion Project including the construction and operation of an approximately 7,000 square foot child day care center at 2360 Galway Drive at Westborough Park in the Parks and Recreation (PR) Zoning District in accordance with Title 20 of the South San Francisco Municipal Code (SSFMC) and determination that the project is consistent with the 2040 General Plan Environmental Impact Report (CEQA Guidelines Sections 15162 and 15183).

Public Comments:

Members of the public wishing to participate are encouraged to submit public comments in writing in advance of the meeting. The City encourages the submission of comments before 6:00 p.m. on **February 19, 2026**, to facilitate inclusion in the meeting record. Written comments received after 6:00pm on the day of the meeting will not be included as a part of the meeting record.

eComment Portal:

<https://ci-ssf-ca.granicusideas.com/meetings>

Planning Division Hotline: (650) 877-8535

We ask that you limit any voicemail so that it complies with the 3-minute time limitation for

public comment. The voicemail will be transcribed and added to the meeting record if received before 6:00 pm on the day of the meeting.

Written Comments:

Planning Division, City Hall Annex,
315 Maple Avenue
South San Francisco, CA 94080

Observing the Meeting:

This meeting may be observed via livestream at <https://www.ssf.net/Government/Video-Streaming-City-and-Council-Meetings/Planning-Commission> and/or <https://www.youtube.com/@CityofSouthSanFrancisco/streams>

Additional information about this meeting and about the proposed item may be accessed online on the meeting agenda, posted 72 hours in advance of the meeting:

<https://ci-ssf-ca.legistar.com/Calendar.aspx>

Any interested party will have 15 calendar days from the date of an action or decision taken by the Planning Commission to appeal that action or decision to the City Council by filing a written appeal with the City Clerk as provided under Chapter 20.570 of the South San Francisco Municipal Code. In the event an appeal period ends on a Saturday, Sunday, or any other day the City is closed, the appeal period shall end at the close of business on the next consecutive business day.

If any interested party, other than the applicant, wishes to obtain a copy of a Notice of Action for any Planning Commission action or decision at a hearing, the interested party must file a written request of such notification with the Planning Division in advance of that Planning Commission hearing.

If you challenge in court the action taken by the Planning Commission regarding the items described below, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

Please contact the Planning Division with any questions:

Planning@ssfca.gov, (650) 877-8535




Memo

To: WWD Board of Directors **Date:** 02/04/26

Project Name: Skyline Tank No. 3 Structural Retrofit **Project No.:** 10025.14

Reference: Progress Payment No. 4

From: Joubin Pakpour, PE 

Construction Status

Between December 27, 2025 and January 30, 2026, Euro Style Management (ESM) completed the roof strengthening work including adding additional rafters, gusset plates and cross bracing throughout the tank roof. ESM also began installing the concrete formwork for the foundation extension.

Work anticipated in February 2026 includes pouring the foundation concrete (contingent on weather) in addition to substantial welding work including minor structural repairs to the rafters and appurtenance installations including the roof vents, overflow, flush cleanout, sealing the existing tank vents, strengthening the shell manway, column retrofit, and level indicator. ESM also anticipates beginning the sandblasting operation on the interior which is the first stage of the recoating process.

Pending Change Orders

Overflow Modification

As part of the retrofit, the existing tank drain will be abandoned to eliminate underground tank connections. Although not part of the original design, we coordinated with District operations to reinstall the tank drain to the exterior overflow. We feel this proposed change allows direct drainage into the existing storm drain infrastructure and reduces future maintenance costs. We are awaiting ESM's proposed cost for this work after which we will discuss with the general manager and operations. We anticipate a cost between \$7,000 to \$10,000, approximately 0.4% of the overall project cost.

Existing Foundation Concrete Chipping

ESM and the inspector observed the existing foundation was poured directly against the soil instead of against a smooth plywood form. As a result, the concrete beginning approximately 1' below the tank floor extended as much as 6" away from the assumed foundation face in many areas resulting in a non-vertical wall. This prevented rebar installation from meeting design clearance requirements in these locations. ESM spent additional time chipping away the concrete to create a vertical wall to permit rebar cage installation. We are currently working with ESM in regard to the additional cost.

February 4, 2026 – Page 2
Board of Directors – Progress Payment No. 4

Anchor Chair Material Cost Adjustment

In early December 2025, ESM requested a cost adjustment due to increased tariffs on the anchor chair materials, specifically the OnGuard System, which is based/manufactured in New Zealand. We are currently coordinating with ESM on backup documentation justifying the increase anticipated to be approximately \$20,000.

Tank Structural Repairs

As part of the tank inspection process prior to finalizing all welding work within the tank, ESM and our structural engineer identified several areas along the rafters in need of structural repair. The labor for this work is paid for under Bid Item 15 and assumes a 3 person, fully equipped welding crew. The material is paid for by change order as during design it is not possible to determine the repair extents without erecting scaffolding and extensive work to expose bare steel. Generally, labor is the most expensive component of repair work and having this as a bid item allows budgeting a portion of this work should it be required.

Project Schedule and Request for Progress Payment No. 4

As of January 30, 2026, ESM completed 52% percent of the contractual work **(\$1,258,000)** and has 59 working days remaining out of 180 working days.

Enclosed please find Progress Payment No. 4 due ESM for **\$125,400.00** (value of work minus 5 percent retention). The work performed to date has been satisfactory and payment is recommended.

	Current Month	Total	
Original Contract Amount		\$ 2,417,594.00	
Approved Change Orders	\$ 0.00	\$ 0.00	0%
Final Contract Amount		\$ 2,417,594.00	
Previously Paid		\$ 1,126,000.00	
Current Request (Less Retention)	\$ 125,400.00	\$ 125,400.00	
Retention	\$6,600.00	\$62,900.00	
Total Value of Work Completed	\$ 132,000.00	\$ 1,258,000.00	52%
Total Remaining on Contract		\$1,159,594.00	48%




J:\Projects\Westborough Water District - 10025.00\14-Skyline Tanks Structural Upgrades\02-Structural Upgrades\Construction\Correspondence\Board Packets\14-WWD-Board-26.02.04-PP04.docx



Skyline Tank No. 3 Structural Retrofit
Progress Payment No. 04
December 27, 2025 to January 30, 2026



Bid	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty	Total Price	Qty	Unit Price	Total Price	Qty	Unit Price	Total Price	Qty	Amount Earned	%	Qty	Amount Earned	%	Qty	Amount Earned	%
1	Mobilization/Demobilization	LS	\$ 110,000.00	1	\$ 110,000.00	0	\$ 110,000.00	\$ -	1	\$ 110,000.00	\$ 110,000.00	0	\$ -	0%	0.7	\$ 77,000.00	70%	0.7	\$ 77,000.00	70%
2	Ringwall Extension/Catch Basin	LS	\$ 410,000.00	1	\$ 410,000.00	0	\$ 410,000.00	\$ -	1	\$ 410,000.00	\$ 410,000.00	0	\$ -	0%	0.75	\$ 307,500.00	75%	0.75	\$ 307,500.00	75%
3	Micro-piles	LS	\$ 202,500.00	1	\$ 202,500.00	0	\$ 202,500.00	\$ -	1	\$ 202,500.00	\$ 202,500.00	0	\$ -	0%	1	\$ 202,500.00	100%	1	\$ 202,500.00	100%
4	Tank Anchorage	LS	\$ 324,000.00	1	\$ 324,000.00	0	\$ 324,000.00	\$ -	1	\$ 324,000.00	\$ 324,000.00	0	\$ -	0%	0.68	\$ 220,000.00	68%	0.68	\$ 220,000.00	68%
5	Roof Strengthening	LS	\$ 150,000.00	1	\$ 150,000.00	0	\$ 150,000.00	\$ -	1	\$ 150,000.00	\$ 150,000.00	0.6	\$ 90,000.00	60%	0.4	\$ 60,000.00	40%	1	\$ 150,000.00	100%
6	Shell Manway Strengthening	LS	\$ 14,000.00	1	\$ 14,000.00	0	\$ 14,000.00	\$ -	1	\$ 14,000.00	\$ 14,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
7	Column Strengthening	LS	\$ 37,000.00	1	\$ 37,000.00	0	\$ 37,000.00	\$ -	1	\$ 37,000.00	\$ 37,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
8	Flush Cleanout	LS	\$ 20,000.00	1	\$ 20,000.00	0	\$ 20,000.00	\$ -	1	\$ 20,000.00	\$ 20,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
9	Seal Tank Vents	LS	\$ 40,000.00	1	\$ 40,000.00	0	\$ 40,000.00	\$ -	1	\$ 40,000.00	\$ 40,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
10	Sump Drain Modification	LS	\$ 15,000.00	1	\$ 15,000.00	0	\$ 15,000.00	\$ -	1	\$ 15,000.00	\$ 15,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
11	Overflow Relocation	LS	\$ 55,000.00	1	\$ 55,000.00	0	\$ 55,000.00	\$ -	1	\$ 55,000.00	\$ 55,000.00	0.4	\$ 22,000.00	40%	0	\$ -	0%	0.4	\$ 22,000.00	40%
12	Tank Roof Vents	LS	\$ 30,000.00	1	\$ 30,000.00	0	\$ 30,000.00	\$ -	1	\$ 30,000.00	\$ 30,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
13	Pipe Modifications	LS	\$ 40,000.00	1	\$ 40,000.00	0	\$ 40,000.00	\$ -	1	\$ 40,000.00	\$ 40,000.00	0.5	\$ 20,000.00	50%	0	\$ -	0%	0.5	\$ 20,000.00	50%
14	Tank Level Assembly	LS	\$ 17,000.00	1	\$ 17,000.00	0	\$ 17,000.00	\$ -	1	\$ 17,000.00	\$ 17,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
15	Tank Mechanical Repairs	DAY	\$ 3,000.00	10	\$ 30,000.00	0	\$ 3,000.00	\$ -	10	\$ 3,000.00	\$ 30,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
16	Interior Coating	LS	\$ 759,000.00	1	\$ 759,000.00	0	\$ 759,000.00	\$ -	1	\$ 759,000.00	\$ 759,000.00	0	\$ -	0%	0.24	\$ 180,000.00	24%	0.24	\$ 180,000.00	24%
17	Exterior Coating	LS	\$ 53,694.00	1	\$ 53,694.00	0	\$ 53,694.00	\$ -	1	\$ 53,694.00	\$ 53,694.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
18	Aggregate Base	CY	\$ 350.00	20	\$ 7,000.00	0	\$ 350.00	\$ -	20	\$ 350.00	\$ 7,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
19	Asphalt Concrete	MCN	\$ 700.00	12	\$ 8,400.00	0	\$ 700.00	\$ -	12	\$ 700.00	\$ 8,400.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
20	Site Restoration	LS	\$ 17,000.00	1	\$ 17,000.00	0	\$ 17,000.00	\$ -	1	\$ 17,000.00	\$ 17,000.00	0	\$ -	0%	0	\$ -	0%	0	\$ -	0%
21	Storm Water Pollution Control	LS	\$ 24,000.00	1	\$ 24,000.00	0	\$ 24,000.00	\$ -	1	\$ 24,000.00	\$ 24,000.00	0	\$ -	0%	1	\$ 24,000.00	100%	1	\$ 24,000.00	100%
22	Potholing	EA	\$ 500.00	8	\$ 4,000.00	0	\$ 500.00	\$ -	8	\$ 500.00	\$ 4,000.00	0	\$ -	0%	10	\$ 5,000.00	125%	10	\$ 5,000.00	125%

		Skyline Tank No. 3 Structural Retrofit Progress Payment No. 04 December 27, 2025 to January 30, 2026																		
Bed	Description	Original Contract Amount				Change Order			Revised Contract Amount			Earned This Period			Prior Billing			Total to Date		
Item	Original Contract	Unit	Unit Price	Qty	Total Price	Qty	Unit Price	Total Price	Qty	Unit Price	Total Price	Qty	Amount Earned	%	Qty	Amount Earned	%	Qty	Amount Earned	%
23	Shoring	LS	\$ 50,000.00	1	\$ 50,000.00	0	\$ 50,000.00	\$ -	1	\$ 50,000.00	\$ 50,000.00	0	\$ -	0%	1	\$ 50,000.00	100%	1	\$ 50,000.00	100%
	Contract Amount				\$2,417,594.00			\$0.00			\$2,417,594.00									
	Amount Earned												\$132,000.00	5%		\$1,126,000.00	47%		\$1,258,000.00	52%
	Retention (5%)												(\$6,600.00)						(\$62,900.00)	
	Progress Payment No. 1																		(\$462,150.00)	
	Progress Payment No. 2																		(\$252,225.00)	
	Progress Payment No. 3																		(\$155,325.00)	
	Amount Due												\$125,400.00						\$125,400.00	
	Amount Remaining on Contract																		\$1,159,594.00	48%
Prepared By																Contract Amount Remaining				
Developed by																Total Retention Held				
 Joubin Pakpour, P.E. District Engineer																Total Pending Change Orders				

APPLICATION AND CERTIFICATE FOR PAYMENT				Page 1 of 1 Pages
Westborough Water District 2263 Westborough Blvd South San Francisco, CA 94080		PROJECT: Skyline Tank No.3 Structural Retrofit	Application No. 4 Application Date: 30-Jan-26 Period for: 30-Jan-26	
From Contractor: Name: Euro Style Management Address: 1401 Main Ave Sacramento CA 95838 Project No:		ARCHITECT:	Distribution to: <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> INSPECTOR <input checked="" type="checkbox"/> CONST. MANAGER <input type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> OWNER	
PO No:		CONTRACT DATE:		

CONTRACTOR'S APPLICATION FOR PAYMENT			
CHANGE ORDER SUMMARY: Change Orders approved in Previous months by Owner			
	ADDITIONS:	DEDUCTIONS:	
TOTAL:			
Approved this Month			
Number	Date Approved		
bid item 22	14-Aug	1,000.00	
Totals		1,000.00	
Net change by Change Orders			

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

BY: DATE: 30-Jan-26	Application is made for Payments as shown below, in connection with the Contract. Schedule of Values is attached. 1. ORIGINAL CONTRACT SUM \$ 2,417,594.00 2. Net change by Change Orders \$ 1,000.00 3. CONTRACT SUM TO DATE \$ 2,418,594.00 4. TOTAL COMPLETED & STORED TO DATE \$ 1,258,000.00 (Column G on Schedule of Values Sheet) 5. RETAINAGE: a. 5% of Completed Work \$ 62,900.00 (Column E + F on Schedule of Values Sheet) b. % of Stored Material \$ (Column G on Schedule of Values Sheet) Total Retainage (Line 5a + 5b or Total in Column K of Schedule of Values Sheet) 6. TOTAL EARNED LESS RETAINAGE \$ 1,195,100.00 (Line 4 less Line 5 Total) 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from PRIOR Certificate) \$ 1,069,700.00 8. CURRENT PAYMENT DUE \$ 125,400.00 9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ 1,223,494.00
------------------------	---

NOTE: BELOW THIS LINE TO BE FILLED OUT BY AUTHORIZED PERSONS ONLY

CERTIFICATE FOR PAYMENT		AMOUNT CERTIFIED
INSPECTOR: BY: DATE:	(Attach explanation if amount certified differs from the amount applied for)	\$ 125,400.00 <i>Can be overridden by Architect</i>
CONSTRUCTION MANAGER: BY: DATE:	ARCHITECT: BY: DATE:	
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.		
OWNER: Westborough Water District BY: DATE:		

Schedule of Values Sheet

Application and Certificate for Payment containing Contractor's signed Certification, is attached. In tabulation below, amounts are stated to the nearest dollar.

NOTE: Input green areas only

Application No. 4333333333
Application Date: 30-Jan-20
Period to: 30-Jan-20
Architects Project Number: 1333333333

Use Column K on contracts where variable retainage for line items may apply.

B	C	D	E	F	G	H	I	J	K	L	M	N
Item #	Skyline Tank No.3 Structural Retrofit	QTY EST.	Unit	UNIT COST	Scheduled Value	Work Completed		Stored Materials	Completed and Stored	% Complete	Balance to Finish	Retainage
	BASE BID:					Previously	This Period					
1	Mobilization / Demobilization	1	LS	\$ 110,000.00	110,000.00	77,000.00	-	-	77,000.00	70%	33,000.00	3,850.00
2	Ring Wall Extension / Catch Basin (\$410,000)											
2a	Excavation and Haul-Off	1	LS	\$ 230,000.00	230,000.00	207,000.00	-	-	207,000.00	90%	23,000.00	
2b	Formwork / Prep	1	LS	\$ 80,000.00	80,000.00	71,200.00	-	-	71,200.00	89%	8,800.00	3,560.00
2c	Catch Basin Install	1	LS	\$ 30,000.00	30,000.00	27,900.00	-	-	27,900.00	93%	2,100.00	1,395.00
2d	Concrete Pour	1	LS	\$ 70,000.00	70,000.00	1,400.00	-	-	1,400.00	2%	68,600.00	70.00
3	Micro-piles (\$202,500)											
3a	Drilling	1	LS	\$ 120,000.00	120,000.00	120,000.00	-	-	120,000.00	100%	-	6,000.00
3b	Installation	1	LS	\$ 72,000.00	72,000.00	72,000.00	-	-	72,000.00	100%	-	3,600.00
3c	Proof Testing	1	LS	\$ 10,500.00	10,500.00	10,500.00	-	-	10,500.00	100%	-	525.00
4	Tank Anchorage(\$324,000)	1	LS									
4a	Existing Foot Scanning	1	LS	\$ 24,000.00	24,000.00		-	-		0%	24,000.00	-
4b	Material Procurement	1	LS	\$ 220,000.00	220,000.00	220,000.00	-	-	220,000.00	100%	-	11,000.00
4c	Installation	1	LS	\$ 80,000.00	80,000.00		-	-		0%	80,000.00	-

Schedule of Values Sheet(cont) on Next Page

Schedule of Values Sheet (Cont)

Page 2 of 4

Application and Certificate for Payment containing Contractor's signed Certification, is attached in tabulation below, amount are stated to the nearest dollar Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No. 635572
Application Date: 30-Jan-26
Period to: 30-Jan-26
Architects Project Number: 222714401.0000

B Item #	C Skyline Tank No.3 Structural Retrofit	D QTY EST.	E Unit	F UNIT COST	G Scheduled Value	H Work Completed		I Stored Materials	J Completed and Stored	K %	L Balance to Finish	M Retainage
						Previously	This Period					
5	Roof Strengthening(\$150,000)											
5a	Material Procurement	1	LS	\$ 50,000.00	50,000.00	50,000.00			50,000.00	100%		
5b	Cross Bracing Install	1	LS	\$ 50,000.00	50,000.00		50,000.00		50,000.00	100%		2,500.00
5c	New Stiffening Rafter Install	1	LS	\$ 50,000.00	50,000.00	10,000.00	40,000.00		50,000.00	100%		
6	Shell Manway Strengthening	1	LS	\$ 14,000.00	14,000.00					0%	14,000.00	
7	Column Strengthening	1	LS	\$ 37,000.00	37,000.00					0%	37,000.00	
8	Flush Cleanout	1	LS	\$ 20,000.00	20,000.00					0%	20,000.00	
9	Seal Tank Vents	1	LS	\$ 40,000.00	40,000.00					0%	40,000.00	
10	Sump Drain Modification	1	LS	\$ 15,000.00	15,000.00					0%	15,000.00	
11	Overflow Relocation	1	LS	\$ 55,000.00	55,000.00		22,000.00		22,000.00	40%	33,000.00	1,100.00
12	Tank Roof Vents	1	LS	\$ 30,000.00	30,000.00					0%	30,000.00	
13	Pipe Modifications	1	LS	\$ 40,000.00	40,000.00		20,000.00		20,000.00	50%	20,000.00	1,000.00
14	Tank Level Assembly	1	LS	\$ 17,000.00	17,000.00					0%	17,000.00	

Schedule of Values Sheet(cont) on Next Page

Schedule of Values Sheet (Cont)

Page 3 of 4

Application and Certificate for Payment

containing Contractor's signed Certification, is attached in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

NOTE: Input green areas only

Application No.

Application Date:

Period to:

Architects Project Number

B Item #	C Skyline Tank No.3 Structural Retrofit	D QTY EST.	E Unit	F UNIT COST	G Scheduled Value	H Work Completed		J Stored Materials	K Completed and Stored	L % Complete	M Balance to Finish	N Retainage
						Previously	This Period					
15	Tank Mechanical Repairs	10	DAY	\$ 3,000.00	30,000.00					0%	30,000.00	
16	Interior Coating (\$759,000)											
16a	Scaffolding	1	LS	\$ 180,000.00	180,000.00	180,000.00			180,000.00	100%		9,000.00
16b	Vapor Zone Blast	1	LS	\$ 240,000.00	240,000.00					0%	240,000.00	
16c	Vapor Zone Coating	1	LS	\$ 80,000.00	80,000.00					0%	80,000.00	
16d	Submerged Area Blast	1	LS	\$ 180,000.00	180,000.00					0%	180,000.00	
16e	Submerged Area Coating	1	LS	\$ 79,000.00	79,000.00					0%	79,000.00	
17	Exterior Coating	1	LS	\$ 53,694.00	53,694.00					0%	53,694.00	
18	Aggregate Base	20	CY	\$ 350.00	7,000.00					0%	7,000.00	
19	Asphalt Concrete	12	TON	\$ 700.00	8,400.00					0%	8,400.00	
20	Site Restoration	1	LS	\$ 17,000.00	17,000.00					0%	17,000.00	
21	Storm Water Pollution Control	1	LS	\$ 24,000.00	24,000.00	24,000.00			24,000.00	100%		1,200.00
22	Potholing	10	EA	\$ 500.00	5,000.00	5,000.00			5,000.00	100%		250.00
23	Shoring	1	LS	\$ 50,000.00	50,000.00	50,000.00			50,000.00	100%		2,500.00

Original Contract

2,418,594.00

1,126,000.00

132,000.00

-

1,258,000.00

43%

1,160,594.00

47,550.00

Schedule of Values Sheet (Cont)

Application and Certificate for Payment

containing Contractor's signed Certification, is attached in tabulation below, amount are stated to the nearest dollar

Use Column K on contracts where variable retainage for line items may apply.

Page 4 of 4

Application No.

Application Date: _____

Period to:

Architects Project Number

NOTE: Input green areas only

[illegible]

**Skyline Tank No. 3 Structural Retrofit
Westborough Water District
December 27, 2025 thru January 30, 2026**



January 13, 2026 – Installation of gusset plates to permit rafter cross-bracing

**Skyline Tank No. 3 Structural Retrofit
Westborough Water District
December 27, 2025 thru January 30, 2026**



January 23, 2026 – View of rafter cross-bracing

**Skyline Tank No. 3 Structural Retrofit
Westborough Water District
December 27, 2025 thru January 30, 2026**



January 30, 2026 – Concrete form installation along the extended ringwall.

**Skyline Tank No. 3 Structural Retrofit
Westborough Water District
December 27, 2025 thru January 30, 2026**



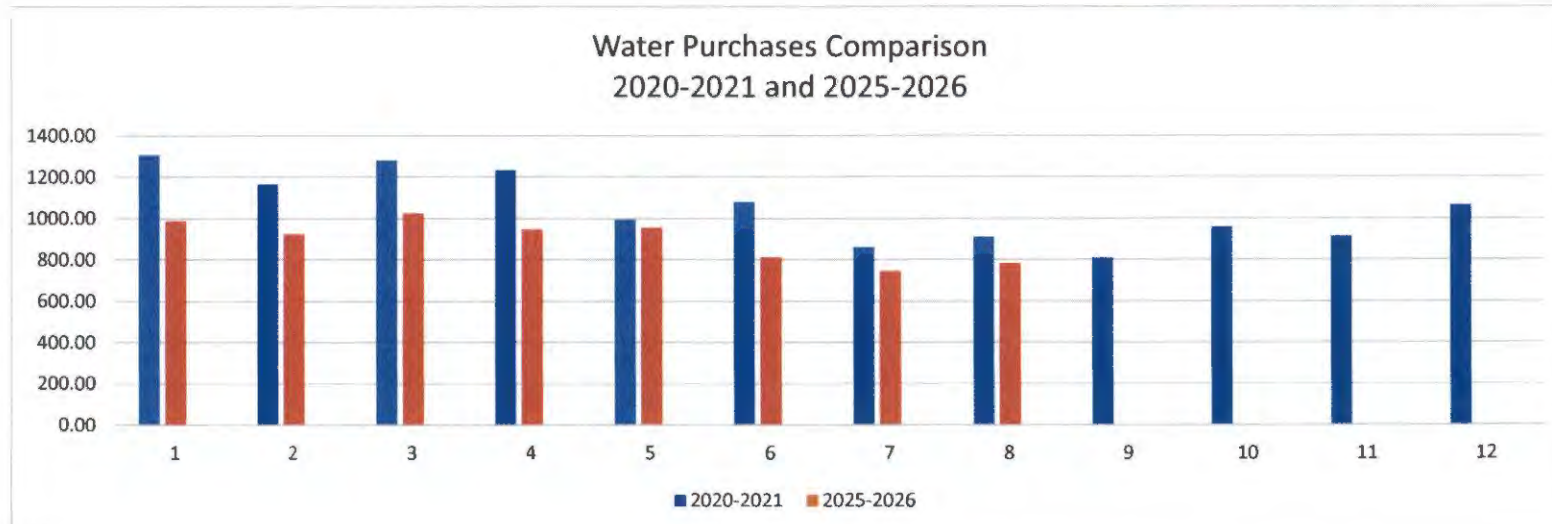
January 30, 2026 – Concrete base for the new catch basin below the overflow/drain

Water Purchases Comparison 2020-2021 to 2025-2026

FY 2020-2021				FY 2025-2026				Comparison
Period	HCF Purchased	No. of Days Billed	HCF per Day	Period	HCF Purchased	No. of Days Billed	HCF per Day	HCF Per Day Difference
06/05/20 to 07/07/20	43157	33	1307.79	06/05/25 to 07/07/25	32635	33	988.94	-318.85
07/08/20 to 08/06/20	34995	30	1166.50	07/08/25 to 08/06/25	27691	30	923.04	-243.46
08/07/20 to 09/04/20	37162	29	1281.45	08/07/25 to 09/05/26	30776	30	1025.86	-255.59
09/05/20 to 10/06/20	39480	32	1233.75	09/06/25 to 10/06/25	29367	31	947.32	-286.43
10/05/20 to 11/02/20	26876	27	995.41	10/07/25 to 11/05/25	28669	30	955.62	-39.78
11/03/20 to 12/04/20	34525	32	1078.91	11/06/25 to 12/04/25	23548	29	812.00	-266.90
12/05/20 to 01/04/21	26748	31	862.84	12/05/25 to 01/07/26	25305	34	744.26	-118.58
01/05/21 to 02/01/21	25531	28	911.82	01/08/26 to 02/04/26	21900	28	782.15	-129.67
02/02/21 to 03/04/21	25095	31	809.52					
03/05/21 to 04/05/21	30684	32	958.88					
04/06/21 to 05/05/21	27430	30	914.33					
05/06/21 to 06/03/21	30907	29	1065.76					
Total Purchases	382590	364	1051.07	Total Purchases	219891	245	897.51	

GPCPD YTD	49.78
GPCPD 24/25	50.64
GPCPD 23/24	50.29
GPCPD 22/23	49.46
GPCPD 21/22	50.62
GPCPD 20/21	58.30
GPCPD 19/20	59.11

9.B.1



BAWSCA Meeting of 15 January 2026

I called the BAWSCA meeting of January 2026 to order at 6:32 PM at the Burlingame Community Center. Our main orders of business were the election of Chairs and Vice Chairs for both BAWSCA and the Regional Financing Authority (RFA). You might remember that the State established the RFA at the same time it established BAWSCA so that BAWSCA could raise funds for protecting and improving the Regional Water System should San Francisco fail to do so. We need to maintain the RFA to keep our options open. The public agency board members of BAWSCA also serve on the RFA, meaning that only Stanford and Cal Water had to step aside when we had our RFA meeting. RFA meets once a year to elect officers and approve its budget (which is now \$1675 for the year). I was completing my second 1-year term as BAWSCA and RFA chair, so I did not run for reelection. Louis Vella (MidPen WD), current BAWSCA Vice Chair, was elected as Chair and our Board Policy Committee Chair, Karen Hardy (City of Santa Clara) was elected as the new BAWSCA Vice Chair. After the BAWSCA election (including a public comment) and RFA meeting (and election) we held our regular BAWSCA meeting.

Although Steve Ritchie was present, Allison Kastma, SFPUC's BAWSCA Rep, gave the PUC report. Water conditions are good with Hetchy 89.7% full vs a 67.6% average. This is in part because of a couple of years of good precipitation and in part because Mountain Tunnel, the conveyance between Hetchy and the rest of the system, is in its third and final 100-day shutdown for maintenance. That means until March all our water is coming from Calaveras and peninsula reservoirs. Allison also briefed the SFPUC budget and Construction Improvement Program (CIP). SFPUC does a 10-year CIP every 2 years and the FY27-36 plan will be presented to the Commission at the end of January. From there it goes through the mayor's office and hopefully gets approved by the Board of Supervisors in February. As part of Budgeting, it was mentioned that a new estimate for next year's wholesale water rate was announced. Instead of the previous prediction of a 1% increase, the new estimate is about 6.7%. This increase is NOT because of increased expenses but is because there was a significant decrease in consumption (and sales) last July. That created a shortfall in revenue for the year, meaning "the balancing account" paid those expenses and now shows a deficit of about \$5 million which wholesale customers need to make up. If sales are normal this coming summer the higher rates could even lead to a surplus in that account, which could be used to offset future rate increases. The Water Supply Agreement has us paying only actual costs. As for the CIP, only major projects were mentioned, including the somewhat controversial (for some) improvements to the Millbrae Operations Center. Because of seismic unsafe facilities in Burlingame and outdated water testing labs at Millbrae, SFPUC will be consolidating and upgrading their facilities at Millbrae to the tune of about \$400M. This will require the closure of the KFC and OSH retail establishments currently leasing land from SFPUC. There have been a couple of letters from Assemblywoman Diane Papan, but SFPUC has been planning the project for years and I am sure it will happen.

After the consent calendar was approved we proceeded with our lone action item, which was approving an optional payment to reduce our unfunded pension liability. Last year we had about

\$500K left of our \$5M budget and we wanted to use some of that money to reduce our unfunded liability (with the remainder going to our general reserve). While the majority of BPC recommended a \$200K optional payment, the full board voted for a \$300K payment which means the fund should be whole by 2034 (if we make no further optional payments). Under the old plan the debt would not be paid until 2042. All these figures are estimates from actuarial studies and will change. After this transfer our general reserve should be 25% of this year's budget, well within our 20% -35% goal). Besides looking at our pension liability (to be 92.7% funded after our optional payment) we looked at our OPEB (Other Post Employment Benefits – meaning health care) unfunded liability. Really it is only 52% funded although the assumptions are different. CALPERS uses a 6.8% discount rate for pensions while BAWSCA is using a more conservative 5.5% rate for OPEB.

As part of "Reports and Discussions" Danielle McPherson brief the completed demand study. That study used input from all members plus data and guidelines established by "Conservation as a California Way of Life." The contractor (Hazen) has done these studies for many agencies and has had meetings discussing their models and assumptions with interested parties. Scenarios using different figures for population growth, conservation efforts, climate effects, etc, were run to provide a range of values. Still, some NGOs (non-government organizations) like the Sierra Club provided public comment and said our estimated demands were too high. One BAWSCA member pointed out that if we estimate too high there may be some environmental and cost-of-water impact, but if we estimate too low, we will not have the water to deliver to our customers and there will be SEVERE economic impacts. Anyhow, member agencies (like WWD) can use this study to help us with our Urban Water Management Plan. The study also calculated our UWUO (Urban Water Use Objective) being used by the State and that all but four BAWSCA agencies are expected to meet the standards through 2050. We were told our Water Management Reps were given those numbers for their agencies (Paty?).

After these discussions it was getting late and Tom Smegal quickly reviewed midterm progress on the 2025-26 work plan. Things were on track and within budget, which was good. We then had a review of things which could be in next year's work plan and individual directors had the opportunity to request additional items (emphasis was on affordability). This, however, is probably not the year to add a lot of action items as the 28-29 plan will like include several items from the plan 2050. We will see what develops.

The time was really getting short, so we extended the meeting until 9:20 PM. We cancelled our closed sessions, but Tom Smegal did give a non-confidential Bay Delta update along with a legislative update. Form 700 procedures have been revised so they go straight to the FPPC (I expect by electronic submission - but local agencies are automatically given a copy). After a few Director comments we finally adjourned the meeting at 9:18 PM and my term as board chair was over. Our next meeting will be at the Burlingame Community Center on March 19, 2026, at 6:30 PM.